



## Australasian Hydrographic Surveyors' Certification Panel (AHSCP)

### APPLICATION FOR SPECIALIST RECERTIFICATION IN HYDROGRAPHIC SURVEYING

#### CHECKLIST OF DOCUMENTATION SUBMITTED

Please check  the relevant boxes below to indicate which documents have been submitted

1.  Checklist (this document)
2.  Cover Letter
3.  Application Form for Recertification in Hydrographic Surveying
4.  AHSCP Certification Certificate or Panel Certification Letter
5.  Record of compliant Continuous Professional Development (CPD) activities for the past 12 months. At least one of the CPD activities should be a significant calendar event such as a conference or seminar pertaining to the spatial industry
6.  Signed Logbook of Practical Hydrographic Surveying for past 12 months

#### (Items 7-9 – ONLY APPLICABLE if certification lapsed more than 4 years ago)

7.  Referee's Report. Provide your referee (minimum of one) with a copy of the Referee's Report. Referees must complete and **submit the Referee Report directly to the AHSCP** at [ahscp@hydro.gov.au](mailto:ahscp@hydro.gov.au). (Refer to 'Instruction to the Applicant' in the Referee's Report). **Note:** It is recommended that the referee is an experienced hydrographic surveyor. It is preferable but not mandatory that they are CPHS 1
8.  **Level 1 Applicants ONLY**  
At least one Hydrographic Survey Report conducted in the past 24 months. If applying for recertification in Sub-Specialism/s, one Survey Report relevant to each Sub-Specialism applied for.
9.  **Level 1 Applicants ONLY**  
Hydrographic Survey Plan/s (i.e. fair sheet / smooth sheet / drawings) for the above Hydrographic Survey Report/s.
10.  **Assessment /Sub-Specialism Fee:** Please complete your preferred payment details on the following page.



**ASSESSMENT FEE:**

This fee is for assessment as a Certified Professional in Hydrographic Surveying **ONLY** and does not include the GCA membership fee. For GCA Membership application information, please visit [www.geospatialcouncil.org.au](http://www.geospatialcouncil.org.au) or contact [membership@geospatialcouncil.org.au](mailto:membership@geospatialcouncil.org.au). Better value may be gained from becoming a member first and then paying the member’s rate for the assessment fee.

**Level 1 and Level 2 Assessment Fee:**

- AU \$242.00 for GCA/S+SNZ Members
- AU \$500.00 for Non-members

**Sub-Specialism Assessment Fee:**

One (1) Sub-Specialism

- + \$0 (i.e. No additional fee)

Two (2) Sub-Specialisms

- + \$242.00 (GCA/S+SNZ Members)
- + \$500.00 (Non-members)

Three (3) or Four (4) Sub-Specialisms

- + \$484.00 (GCA/S+SNZ Members)
- + \$1,000.00 (Non-members)

**TOTAL FEE**.....

**PAYMENT METHOD**

- Electronic Fund transfer (EFT)**  
 Bank Name: Commonwealth Bank of Australia  
 Bank Branch: 240 Queen St, Brisbane Qld 4000  
 Account Name: Geospatial Council of Australia  
 BSB: 064-000  
 Account No: 15974652  
 Swift Code: CTBAAU2S  
 Reference: Applicant’s Surname AHSCP

Send remittance advice to [finance@geospatialcouncil.org.au](mailto:finance@geospatialcouncil.org.au) and [ahscp@hydro.gov.au](mailto:ahscp@hydro.gov.au)

Please check this box if you would like an emailed receipt

**Email address**.....