

Thank you for taking an interest in the Geospatial Council of Australia's GISP-AP Certification. The certification application pack contains all the information that you need to assemble an application to be considered for certification as a “*Geographic Information Systems Professional – Asia Pacific*” (GISP-AP). We commend you for taking this voluntary step forward in your professional development.

The GISP-AP certification application must be submitted with proper documentation. What constitutes proper documentation is detailed on the forms and within the comprehensive GISP-AP Certification Manual. This manual should be consulted often as you fill out your forms. The tips and strategies will help to make the application process easier for you and the GISP-AP Certification Panel. It is important that you adhere to the guidelines listed on each form and in the manual. Deviations from the GISP-AP certification guidelines may jeopardize or seriously delay the review of your application and your certification.

Full payment must accompany your completed GISP-AP certification application to be considered.

A copy of the GISP-AP Code of Ethics and Rules of Conduct is included in the pack as well. Please read them carefully and sign and date the Acknowledgement Form. No application will be processed without this form. Also, included is an optional questionnaire regarding your experience with the GISP-AP certification process.

We ask that applicants be honest, critical, and inquisitive. If questions or issues arise, please do not hesitate to contact us or visit the website at <http://www.geospatialcouncil.org.au/>

Thank you very much for your participation.

Yours faithfully

GISP-AP Certification Application Checklist

The following items need to be returned to the Geospatial Council of Australia. Please do not include this checklist with your application.

- Completed certification application with the required proper documentation
- Full payment and payment form
- Signed and dated GISP-AP Code of Ethics and Rules of Conduct Acknowledgment Form
- Optional demographic questionnaire
- All items are arranged correctly and have been placed loosely in a folder

Please return the completed application to:

GISP-AP Certification Panel
Email: certification@geospatial.org.au

Please direct any inquiries to the email address above.

ACKNOWLEDGEMENT

The Geospatial Council of Australia is in partnership with the GIS Certification Institute and uses their materials in the production of the GISP-AP Certification documentation.

For more information on the GISCI please contact:

The GIS Certification Institute
1460 Renaissance Drive, Suite 305
Park Ridge, Illinois 60068-1348
Phone (847) 824-7768
Fax (847) 824-6363
info@gisci.org
www.gisci.org



PAYMENT FORM

Geospatial Council of Australia
PO Box 307, Deakin West
ACT, 2600 Australia

First Name _____ Last Name _____

Job Title _____

Organization _____

Address _____

City / State /
Postcode _____

Phone _____ Fax _____

Email _____

GISP-AP Certification Fee:

- Geospatial Council of Australia **Members - \$195**
- **Non-Members - \$850**

GISP-AP Recertification Fee (required every 5 years)

- Geospatial Council of Australia **Members - \$0**
- **Non-Members - \$250**

Our preferred payment method is Electronic Fund Transfer (EFT) [also known as a wire transfer]. The necessary bank information is provided below.

Bank Name: Commonwealth Bank of Australia
Branch Address: 240 Queen St, Brisbane, Qld 4000
Account Name: Geospatial Council of Australia
BSB: 064-000
Account No: 15974652
Swift Code: CTBAAU2S (transfer in AUD)
Reference: **GISP-AP Cert – Applicant’s surname (change as required)**

Note: If using the EFT payment method you also need to send a remittance advice to finance@geospatialcouncil.org.au to make sure your payment is tracked properly.

If you wish to pay via credit card or BPay, you can request an invoice is created outlining the payment instructions for these methods. Payments can no longer be accepted over the phone. Please request this service by emailing finance@geospatialcouncil.org.au

Include a copy of your receipt with the completed GISP-AP Certification Application

Questions? Contact certification@geospatialcouncil.org.au

GISP-AP Certification Information Questionnaire

Please take a few moments to completely fill out this form, so that the GISP-AP Certification Panel can evaluate the submission process and track its participant demographics. Please return this form with your portfolio.

First Name _____ **Middle Initial** _____ **Last Name** _____

1. How clear (easy to understand) was the application process? (Please circle your response)

Very clear Somewhat clear Somewhat confusing Very confusing

Comments:

2. How much time did it take you to complete the application and secure adequate documentation? (Please circle your response)

Less than 2 weeks 2 – 4 weeks 5 – 6 weeks Longer than 6 weeks (specify) _____

3. Considering this is a portfolio-based program, how do you feel about the amount of documentation required to complete the application? (Please circle your response)

Too much documentation required About the right amount of documentation required

Too little documentation required

3a. Which documents were particularly difficult to locate/obtain?

4. Did you contact Geospatial Council for clarification of any application questions? Yes No

5. What suggestions do you have for improving the submission process? (*Use back if necessary*)

Type of Organization/Employer (Please circle your response):

Local Government

University

Association

State Government

Consultant

Other (specify)

Federal Government

Vendor

Utilities

Press

What certifications, if any, do you currently hold? _____

To what associations do you currently hold memberships? _____
