



**Australasian Hydrographic Surveyors' Certification Panel (AHSCP)
APPLICATION FOR SPECIALIST CERTIFICATION IN HYDROGRAPHIC SURVEYING**

APPLICATION FORM

PERSONAL DETAILS

Family Name:		Title:	Mr If other, give details (eg. Rank etc)
Given Name:		Preferred Name:	
Address (1):		Date of Birth:	
Suburb:		Telephone:	
State/Province:	Postcode	Mobile:	
Country		Email	

EMPLOYMENT / OCCUPATION

Employer		Job Description	
Address (2):		Telephone:	
Suburb:		Mobile:	
State/Province:	Postcode	Email	
Country			

PLEASE INDICATE PREFERRED MAILING ADDRESS: 1 or 2 ABOVE

EDUCATIONAL QUALIFICATIONS		
Tertiary Qualification:	Date Commenced:	Date Graduated:
University or Tertiary Institution:		
Other Qualifications:		

MEMBERSHIP OF GEOSPATIAL COUNCIL OF AUSTRALIA (GCA) OR SURVEY AND SPATIAL NEW ZEALAND (S&SNZ)
<ul style="list-style-type: none"> Please indicate whichever of the following is applicable :I am / am not (delete one) a member of the GCA or S+SNZ (Delete one) Region: Membership No. Date of Admission..... Subject to my successful Specialist Certification in Hydrographic Surveying, I intend to join the GCA or S+SNZ (Delete one) and become a member of the GCA or S+SNZ (Delete one) Area of Practice-Hydrography. Do you wish for your contact details to be published on the GCA List of Current Certified Professionals in Hydrographic Surveying? Yes / No (delete one) If yes; Please provide email/ URL to be used (A website address is advised instead of an email address as anti-phishing protection is not provided from the list)

<p>I wish to be assessed for Specialist Certification in Hydrographic Surveying at Level 1 / Level 2 (delete one).</p> <p>(For Level 1 applicants only) I also wish to be assessed for certification in the following Sub-Specialism (Refer to section 4.3 of AHSCP Guidelines):</p> <p><input type="checkbox"/> Hydrography in support of Coastal Management <input type="checkbox"/> Hydrography in support of Inland Waters Management</p> <p><input type="checkbox"/> Hydrography in support of Offshore Infrastructure Development <input type="checkbox"/> Hydrography in support of Safe Navigation.</p>

MEMBERSHIP OF OTHER PROFESSIONAL ASSOCIATIONS/SOCIETIES OR HONOURS RECEIVED

APPLICANT'S DECLARATION
<ol style="list-style-type: none"> I declare that the information supplied is correct and that the AHSCP reserves the right to contact any associate who they consider may assist in the application. I have the express permission from the owner and or authority of the survey material provided within my application to distribute such material to the AHSCP for the purposes of obtaining certification. I have read the 'Guidelines for Specialist Certification in Hydrographic Surveying' and agree to my certification being processed under these rules. I understand that certification is valid for one (1) year after being conferred and to retain certification, I must either: <ol style="list-style-type: none"> Become a member of the Geospatial Council of Australia or Survey and Spatial New Zealand and maintain yearly Continuing Professional Development in accordance with the AHSCP Guidelines and adhere to the respective Code of Ethics, or Apply to the AHSCP for Specialist Recertification in Hydrographic Surveying on an annual basis (at least one month prior to expiration of certification) in accordance with the current AHSCP Recertification Process at the time of application.
Signature: _____ Date: _____

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NOTES FOR COMPLETING APPLICATION FORM

INSTRUCTIONS

Please read the 'Guidelines for Specialist Certification in Hydrographic Surveying' carefully before completing this application form.

COMPLETION

Complete this form by providing the information requested and signing the Applicant's Declaration. Your application should include the names of two persons to whom confidential enquiries can be addressed. Such referees are expected to be either the applicant's principal/employer (who is suitably qualified in hydrographic surveying) and/or person/s familiar with the applicant's technical experience.

DETAILS OF EXPERIENCE

Applicants should provide a detailed 'Log Book of Practical Hydrographic Surveying Experience' in compliance with **Section 6.2** of the 'Guidelines for Specialist Certification in Hydrographic Surveying', with particular emphasis on surveying afloat.

VERIFICATION OF QUALIFICATIONS

Unless you hold overseas qualifications that have already been assessed by the Geospatial Council of Australia (GCA), a certified true copy of evidence of your qualifications must accompany this application. You must provide a copy of an academic record or statement by the Registrar or Authorised Officer of the University or Tertiary Institution. The academic record is only acceptable if it clearly indicates that all requirements for the granting of the award have been successfully completed and if the full name of the award is given. A Registrar's statement should be in the following terms –

'This is to certify that (full name) has passed all examinations and fulfilled all other requirements for admission to the (full title of award).'

MEMBERSHIP OF THE GEOSPATIAL COUNCIL OF AUSTRALIA (GCA) OR SURVEY AND SPATIAL NEW ZEALAND (S+SNZ).

Specialist Certification in Hydrographic Surveying confers eligibility for membership of the GCA with the notation as Certified Professional in Hydrographic Surveying – Level 1 or Level 2 – and, subject to S+SNZ approval, membership of S+SNZ as a Member (Level 1) or Associate Member (Level 2). In addition, certification confers placement on a List (Register) of Certified Professionals in Hydrographic Surveying. The AHSCP advises both the GCA Professional Certification Panel and the S+SNZ Council of successful applications. Following notification of Specialist Certification in Hydrographic Surveying at either Level 1 or Level 2, an applicant who is not already a member of the GCA or S+SNZ will be given an opportunity to apply for membership. ***An applicant who does not become a member of GCA/S+SNZ and maintain their CPD requirements will be required to apply for Certification every year, with payment of the relevant fee.***

AUTHENTICATION OF FORMAL DOCUMENTS

Only certified copies of an original document will be accepted. A true certified copy must be an exact replica of the original document eg. If in colour the copy must be in colour. The individual certifying the original document must be endorsed by a member of GCA/ S+SNZ (including their Membership No), a Justice of the Peace/Notary or any person or agency recognised by the law of the country in which you live, authorised to certify such documentation. Such person is to authorise the copy and certify that it is '**A Certified True Copy**' and must also include their name and contact details. NB: A photocopy of a photocopy is not acceptable.

APPLICABLE FEES (GST Inclusive)

Payment of an assessment fee (AU \$330.00 for members or AU \$850.00 for non-members) and if applicable, \$242.00 assessment fee for relevant Sub-Specialism/s must be included with the Application for Certification. Details for payment are listed in Appendix E – Checklist of Documentation Submitted.

LODGEMENT

Please contact the AHSCP Secretary (ahs.cp@defence.gov.au) and request access to the AHSCP file sharing site. Once you have requested access you will be sent an email with login details, so that you can register and upload your application files.

This Application Form, together with supporting documentation and payment as listed in Appendix E – Checklist of Documentation Submitted, should be scanned in colour at a resolution of 300 dpi and submitted to the file share site once you have received your login details.

The deadline for lodgement of applications is **one month** prior to a meeting of the AHSCP. The AHSCP meets every three to four months – details of meeting dates can be found on the GCA Area of Practice-Hydrography pages or contact the AHSCP Secretary (ahs.cp@defence.gov.au).