



Australasian Hydrographic Surveyors' Certification Panel (AHSCP)

APPLICATION FOR SPECIALIST CERTIFICATION IN HYDROGRAPHIC SURVEYING

CHECKLIST OF DOCUMENTATION SUBMITTED

Applicant's Name:

Complete the following Checklist (please ensure that you use the latest templates downloaded from the Geospatial Council of Australia (GCA) website - www.geospatialcouncil.org.au). Please check the relevant boxes below to indicate which documents have been submitted.

1. Checklist of Documentation Submitted (this document) - (Appendix E of AHSCP Guidelines)
2. Cover Letter
3. Career History or CV
4. AHSCP Application Form (Appendix A of AHSCP Guidelines)
5. Certified True Copies of Educational Certificates
6. Certified True Copies of Other Certificates (Training Courses etc)
7. Signed Logbook of Practical Hydrographic Surveying Experience (Appendix B of AHSCP Guidelines Section 6.2)
8. Completed education qualification mapping against S-5A or S-5B syllabus for applicants without a Cat A Course (Level 1) or Cat B Course (Level 2) – i.e. Appendix G of AHSCP Guidelines. Provided education institution description of course subjects.
9. Provided your Referees (minimum of two) with a copy of Referee's Report (Refer to Appendix C of AHSCP Guidelines, 'Instructions to the Applicant') for completion and **submission directly to the AHSCP** (at ahs.cp@defence.gov.au)
10. **Level 1 Applicants ONLY** – two recent hydrographic survey reports and plans for different survey projects (Refer to Section 5.1.1 of AHSCP Guidelines)
11. **Level 1 Applicants ONLY** – Obtain the express permission from the owner and/or authority of the survey material provided within your application to distribute such material to the AHSCP for the purposes of obtaining certification. (Refer to Section 6.3 of AHSCP Guidelines)
12. **Level 1 Applicants ONLY - Sub-Specialism Certification** if applicable (Refer to Section 4.3 (4.3.1 – 4.3.4) of AHSCP Guidelines)
 - Hydrography in support of Coastal Management
 - Hydrography in support of Inland Waters Management
 - Hydrography in support of Offshore Infrastructure Development
 - Hydrography in support of Safe Navigation
13. Additional References (Optional)
14. Uploaded the completed application documentation to the AHO file share site (Sig-box) and notified the AHSCP Secretariat (ahs.cp@defence.gov.au).
15. **Assessment /Sub-Specialism Fee:** Please complete your preferred payment details on the following page.



Australasian Hydrographic Surveyors' Certification Panel (AHSCP)

APPLICATION FOR SPECIALIST CERTIFICATION IN HYDROGRAPHIC SURVEYING

CHECKLIST OF DOCUMENTATION SUBMITTED

ASSESSMENT FEE

This fee is for assessment as a Certified Professional in Hydrographic Surveying **ONLY** and does not include the GCA membership fee. For GCA Membership application information, please visit www.geospatialcouncil.org.au or contact membership@geospatialcouncil.org.au. Better value may be gained from becoming a member first and then paying the member's rate for the assessment fee.

Level 1 and Level 2 Assessment Fee (tick all that apply):

- AU \$330.00 for GCA/S+SNZ Members
- AU \$850.00 for non-members

Sub-Specialism Assessment Fee: Assessment Fee \$242.00 for each sub-specialism

- AU \$242.00 - Hydrography in support of Coastal Management
- AU \$242.00 - Hydrography in support of Inland Waters Management
- AU \$242.00 - Hydrography in support of Offshore Infrastructure Development
- AU \$242.00 - Hydrography in support of Safe Navigation

TOTAL FEE.....

PAYMENT

Electronic Fund transfer (EFT):

Bank Name: Commonwealth Bank of Australia

Bank Branch: 240 Queen St, Brisbane Qld 4000

Account Name: Geospatial Council of Australia

BSB: 064-000

Account No: 15974652

Swift Code: CTBAAU2S

Reference: Applicant's Surname AHSCP

I have sent remittance advice of payment to finance@geospatialcouncil.org.au and ahs.cp@defence.gov.au.

I would like a receipt sent to:
Email address.....

Processing of your application will not proceed until payment is received.