



Australasian Hydrographic Surveyors Certification Panel (AHSCP)

APPLICATION FOR SPECIALIST CERTIFICATION IN HYDROGRAPHIC SURVEYING

CHECKLIST OF DOCUMENTATION SUBMITTED

Applicant's Name:

Complete the following Checklist (please ensure that you use the latest templates downloaded from the Geospatial Council of Australia (GCA) website - www.geospatialcouncil.org.au). Please check the relevant boxes below to indicate which documents have been submitted.

1. Checklist of Documentation Submitted (this document) - (Appendix E of AHSCP Guidelines)
2. Cover Letter
3. Career History or CV
4. AHSCP Application Form (Appendix A of AHSCP Guidelines)
5. Certified True Copies of Educational Certificates
6. Certified True Copies of Other Certificates (Training Courses etc)
7. Signed Logbook of Practical Hydrographic Surveying Experience (Appendix B of AHSCP Guidelines Section 6.2)
8. Completed education qualification mapping against S-5A or S-5B syllabus for applicants without a Cat A Course (Level 1) or Cat B Course (Level 2) – i.e. Appendix G of AHSCP Guidelines. Provided education institution description of course subjects
9. Provided your Referees (minimum of two) with a copy of Referee's Report (Refer to Appendix C of AHSCP Guidelines, 'Instructions to the Applicant') for completion and **submission directly to the AHSCP** (at ahs.cp@defence.gov.au)
10. **Level 1 Applicants ONLY** – two recent hydrographic survey reports and plans for different survey projects (Refer to Section 5.1.1 of AHSCP Guidelines)
11. **Level 1 Applicants ONLY** – Obtain the express permission from the owner and/or authority of the survey material provided within your application to distribute such material to the AHSCP for the purposes of obtaining certification. (Refer to Section 6.3 of AHSCP Guidelines)
12. **Level 1 Applicants ONLY - Sub-Specialism Certification** if applicable (Refer to Section 4.3 (4.3.1 – 4.3.4) of AHSCP Guidelines)
 - Hydrography in support of Coastal Management
 - Hydrography in support of Inland Waters Management
 - Hydrography in support of Offshore Infrastructure Development
 - Hydrography in support of Safe Navigation
13. Additional References (Optional)
14. Uploaded the completed application documentation to the AHO file sharing site and notified the AHSCP Secretariat (ahs.cp@defence.gov.au).
15. **Assessment /Sub-Specialism Fee:** Please complete your preferred payment details on the following page.



**Australasian Hydrographic Surveyors Certification Panel (AHSCP)
APPLICATION FOR SPECIALIST CERTIFICATION IN HYDROGRAPHIC SURVEYING**

CHECKLIST OF DOCUMENTATION SUBMITTED

ASSESSMENT FEE

This fee is for assessment as a Certified Professional in Hydrographic Surveying **ONLY** and does not include the GCA membership fee. For GCA Membership application information, please visit www.geospatialcouncil.org.au or contact membership@geospatialcouncil.org.au. Better value may be gained from becoming a member first and then paying the member’s rate for the assessment fee.

Level 1 and Level 2 Assessment Fee (tick all that apply):

- AU \$330.00 for GCA/S+SNZ Members
- AU \$850.00 for non-members

Sub-Specialism Assessment Fee: Assessment Fee \$242.00 for each sub-specialism

- AU \$242.00 - Hydrography in support of Coastal Management
- AU \$242.00 - Hydrography in support of Inland Waters Management
- AU \$242.00 - Hydrography in support of Offshore Infrastructure Development
- AU \$242.00 - Hydrography in support of Safe Navigation

TOTAL FEE.....

PAYMENT

Electronic Fund transfer (EFT):

Bank Name: Commonwealth Bank of Australia
 Bank Branch: 240 Queen St, Brisbane Qld 4000
 Account Name: Geospatial Council of Australia
 BSB: 064-000
 Account No: 15974652
 Swift Code: CTBAAU2S
 Reference: Applicant’s Surname AHSCP

I have sent remittance advice of payment to finance@geospatialcouncil.org.au and ahs.cp@defence.gov.au.

I would like a receipt sent to:
Email address.....

Processing of your application will not proceed until payment is received.